1. **Booking & Playing - Terms and Conditions – the Dome**

The (Middlesex Badminton) Dome is here to provide you and everyone else with the best opportunity to play and enjoy badminton, whether it is your first time picking up a racquet or you are training to compete at international level.  We ask you to follow the following rules so that everyone is treated fairly and players, staff and the Dome are all respected, enabling everyone to continue enjoying the facilities and playing badminton.

**OUR most important rule is that you MUST wear correct, non-marking footwear when in the playing area, to avoid damage to the (wooden and sprung) valuable floor, which is our main asset. You may be asked to leave the playing area if you do not follow this rule.**

 **Membership**

**1.** To play at the Dome you will be required to become an annual Member by paying an annual membership fee. Exceptions apply if you are playing in a League match (as the away team) or a Badminton England sanctioned event.

**2.** This membership fee is set by the Dome Committee and is due by the end of September in each year for the next 12 months.

Membership entitles members to play at the Dome with any Group; and participate in other events reserved for members. We also offer a one-day membership option.

Adult annual membership also entitles you to make on-line bookings and attendance at regular meetings between the Management Committee and the members. This will involve sharing of information and expression of views.

As the Middlesex Badminton Dome is controlled by MCBA Ltd, only Clubs affiliated to Badminton England and Middlesex County have direct votes over the Dome.

**3.** We have a small staff and low Membership fees so we are do not provide Membership fee refunds nor pro-rata the fee.

**4.** To ensure the Centre continues to provide a safe, enjoyable, and high-quality badminton experience for all, the Centre's users are expected to respect the property of other users, staff, and these Rules.  In the event of serious or repeated breaches of the Dome’s Rules, the Committee reserves the right to revoke an individual’s Membership.

**5**. Membership is given by application to the Dome’s Management Committee which may reject your application for any good cause as stated in our Constitution.

**Court Bookings.**

**Regular Quarterly Bookings**

**6.** As a Member of a quarterly booking group, you can book a regular time slot for court(s) on a quarterly basis, through our website.

**7.** These courts must be paid for before the start of the relevant quarter, otherwise your booking may be cancelled, and the time made available to others.

**Casual Bookings**

**8**. Alternatively you may make a ‘casual’ booking through the website. For casual bookings refunds will not be given. We will credit you if you cancel, by phone or online, more than 7 days in advance of your booking.  At the discretion of the Management, refunds or an alternative time slot may be offered in exceptional circumstances.

**9.** Casual court bookings may be made by any adult member, provided they have attended a Dome-specific covid-awareness course, and paid the annual membership fee.

**10.** The Court Booking request is NOT to be considered as accepted unless it has been confirmed by email or SMS text.

**Booking Priority**

**11.** As ‘the Dome’ is a Middlesex County sponsored facility, County bookings will always have some agreed level of priority over other bookings. Groups making regular quarterly bookings have the next priority (for their ‘slot’), and members making casual bookings fill-up remaining slots.

**12.** All regular bookings are payable in advance. (1 month or 1 quarter – at the discretion of the Dome Committee). Any Groups whose account is not in order after 1 month may have their bookings cancelled and their individual memberships suspended until their account is brought back into order.

**13.** Bookings may be cancelled by the Dome Committee, if a higher ranked making Group claims priority. This is considered to be an exceptional event. The Dome Committee will always try to give 1 month’s notice of cancellation unless there is ‘force majeure’

**14.** County and regular quarterly bookings equally must give 1 month’s notice of cancellation. No refunds will be given.

Charges are set by the Dome Committee, and they will give at least one calendar quarter’s notice of changes.

**15.** Please vacate courts promptly at the end of your booking to allow the next group to begin their session on time.  Should you wish to extend your booking, please visit Reception to make payment before continuing.

**16.** Please do not ask staff to bend the booking rules; it is not fair to the staff or the other players.  If you have a non-standard requirement, please speak with Reception, or contact dome.bookings@gmail.com

**Food and Drink.**

**17.** Only still water is currently allowed in the hall, kept in a suitable screw-top or sealable plastic container.

**18.** Food may not presently be consumed in the hall, due to Covid, unless for medical reasons. Chewing gum is not permitted anywhere within the Centre.

**Photography & Filming**

**19.** No photography is permitted in the changing rooms.  Elsewhere in the Centre, please ensure you have the consent of all users before using filming equipment, including camera-phones.

**Lost Property**

**20.** Although not a rule as such, we would kindly ask that any items of lost property are handed in to Reception, who are also available to address any enquiries regarding lost property. Please contact the Dome the next day if possible

Small items left in the playing hall will be immediately disposed of due to Covid restrictions

**21.** Should you have any questions about the Centre Rules or more general questions about the Dome please speak to Reception.

**CCTV**

**22.** Please note that CCTV is in use throughout the Dome, except for the toilets and changing areas, and this also covers the car park and emergency exit. We adhere to the CCTV policy which can be seen elsewhere on this website.

**Responsibilities of the person(s) hiring courts at the Dome.**

**23.** The person(s) hiring the badminton hall is responsible for ensuring that everyone on their booking understands that:

1. the fire doors are just that, and that fire doors should not be used for other purposes.
2. at all times, the Ladies toilets are to be used only by Ladies, and the Gents toilets are to be used only by Men.
3. no liquids, other than still water, or food (other than medicinal) may be taken into the playing hall / walkway.
4. all spillages are cleared / mopped up.
5. everyone changes their shoes before playing, nobody wears ‘outdoor’ shoes on the courts, and only non-marking sports shoes are worn on the courts.
6. no taps/showers are left running.
7. The booker(s) also take responsibility for the actions of those playing, or spectating, during their hire period.
8. Extra charges will be made for any bookings lasting more than 5 hours.
9. We recommend that all Groups provide their own small first-aid kit.
10. In addition to the above, all people attending the Dome during this Covid period must abide strictly to the rules surrounding:
	* 1. Provision of attendee names and emails in advance, for track and trace.
		2. Wearing of face masks at all times when off-court
		3. Not trespassing into another court / bubble

**Consequences for failing to adhere to the Responsibilities quoted above**

**24.** The Dome Committee reserve the right to make an extra charge for:

1. making good any damage caused to the Dome or its equipment inside the building during a hire period
2. replacement of any Dome equipment broken during a hire period
3. the clearing up of any rubbish not left in the bins provided.
4. any court time used that is outside of the time booked.
5. Any outstanding court fees, memberships or any other associated fees.

**25.** In addition, the Dome Committee reserves the right to ban any group or individuals or close family members from the Dome if, after receiving a written (email or letter) warning, any of the above rules continue to be ignored.

The Committee’s decision on any matter arising shall be final.